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**MINUTES**

Oakley City Planning Commission  
Regular Meeting  
November 6, 2024 6:00 p.m.  
Zoom Meeting Platform was available

**AGENDA**

- 1. Open Meeting.**
- 2. Public Comment:**  
\*Public comment is for any matter not on the agenda and not the subject of a pending land use application. If you would like to submit comments to Commission, please email [stephanie@oakleycity.com](mailto:stephanie@oakleycity.com)
- 3. Possible Action: Approval of meeting minutes from 10.2.2024**
- 4. Discussion. Land Use Code Amendment.** Discussion relating to possible changes to Land Use code 13-4-19 (use matrix). If time allows, possible discussion points of 13-6 Affordable Housing, 13-9-16 Dark Sky Regulations, and 13-9-20 Nightly Rentals.
- 5. Planner Items:**
  - a. Move meeting next month to Thursday, December 5<sup>th</sup>.**
  - b. Subdivision Process code update. Public hearing will be at December meeting.** Intent of update is to bring Oakley Land Use code (related to subdivision processes) current with Utah State Law.
  - c. Summit County Eastern General Plan update. Survey will stay open to December 2<sup>nd</sup>.** Ready to get invloved? Visit [www.summitcounty.info/gpupdates](http://www.summitcounty.info/gpupdates) (all lowercase) to participate in the process, take a survey, and more! Survey will be open until December 2, 2024.
- 6. Adjourn**

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MINUTES

1. Call to order and roll call:
  - a) Planning Commission: Chairman Cliff Goldthorpe; Commission Members: Kent Woolstenhulme, Doug Evans, Richard Bliss, Steve Maynes, Jan Manning
  - b) City Staff: Stephanie Woolstenhulme, City Planner; Tristin Leavitt, City Treasurer
  - c) Other: Sheri Frazier, Kris Kellogg, Rebecca Roberts  
Zoom: Sherri
  
2. **Public Comment:** Public comment is for any matter not on the agenda and not the subject of a pending land use application.

None.
  
3. **Possible Action: Approval of meeting minutes from 10.2.2024**

**Steve Maynes** makes a motion to approve the minutes from 10.2.2024.  
**Jan Manning** seconds the motion.  
**All in favor.**
  
4. **Discussion. Land Use Code Amendment.** Discussion relating to possible changes to Land Use code 13-4-19 (use matrix). If time allows, possible discussion points of 13-6 Affordable Housing, 13-9-16 Dark Sky Regulations, and 13-9-20 Nightly Rentals.

General discussion amongst Planning Commission regarding Land Use code 13-4-9 (use matrix). Planning Commission discusses possible changes to permitted uses starting with accessory buildings and ending with kennels.

Affordable Housing, Dark Sky Regulations, and Nightly Rentals will be discussed at a future meeting.
  
5. **Planner Items:**
  - a. **Move meeting next month to Thursday, December 5<sup>th</sup>.**

Planning Commission approved meeting change for December.
  
  - b. **Subdivision Process code update. Public hearing will be at December meeting.**

Intent of update is to bring Oakley Land Use code (related to subdivision processes) current with Utah State Law.

A copy of the code will be sent out for Planning Commission to review.
  
  - c. **Summit County Eastern General Plan update. Survey will stay open to December 2<sup>nd</sup>.** Ready to get involved? Visit [www.summitcounty.info/gpupdates](http://www.summitcounty.info/gpupdates) (all lowercase) to participate in the process, take a survey, and more! Survey will be open until December 2, 2024.


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This survey is pertinent to Oakley City because it takes in the SR 32 corridor.

6. **Adjourn**

**Chairman Cliff Goldthorpe** makes a motion to adjourn.

Minutes accepted as to form this 5<sup>th</sup> day of Dec. 2024.

  
Cliff Goldthorpe, Chairman

  
Tristin Leavitt, City Treasurer