



OAKLEY CITY APPLICATION LOW IMPACT PERMIT

\$200 Fee + Professional Fees (if needed)

Property Owner _____

Applicant (if other than owner) _____

Physical Address of Parcel: _____

Mailing Address _____

Phone _____ Email _____

Parcel Number _____ Current Zoning of Property _____ Acreage of Property _____

- Accessory dwelling
- Childcare – 5-16 children
- Contractor storage of 1 piece of light equipment
- Nightly home or room rental
- Solar
- Storage or shipping container (metal)
- Other _____

NOTE: The Applicant must submit a formal plan which accurately describes the intended use and scope of the property being considered. A site plan showing the uses, buildings, and structures is also required (see instructions on back).

Current Use of Property _____

Proposed Use of Property (brief description) _____

I certify under penalty of perjury that this application and all information submitted as part of this application is true, complete, and accurate to the best of my knowledge.
I also acknowledge that I have reviewed the City Development Code and that the items contained in this application are the minimum requirements and that additional requirements may be required that are unique to individual projects or uses. As required, any consultation costs from City Attorney or City Engineer will be passed on to and paid by the applicant.
I understand that under the direction of the City Planner, this application may require a public hearing, and public notification may be required and at the expense of the applicant.
I understand that if Oakley City finds at any time that the information provided in this application is incorrect or misrepresented, the city may rescind any approval and/or pursue other legal action.

Owner Signature _____

I authorize _____ to act as my representative in all matters relating to this application.

Owner _____ Agent Phone/Email _____

APPLICATION CHECKLIST

_____ Formal Plan that accurately describes the intended use and scope of the property being considered. This plan should include business operation hours, number of employees onsite, traffic considerations, delivery of goods and supplies, activities onsite, possible construction, and address possible impact to surrounding property owners.

_____ Site Plan that includes:

- a. North arrow and scale
- b. Legal boundary of property
- c. Existing buildings and structures
- d. Roadways, waterways, and all known easements
- e. Proposed location of all site improvements/areas of impact
- f. Areas of ingress/egress
- g. Parking

_____ Any other information that might be helpful to the City in reviewing the proposed use.

**** Please note that if public noticing is required, you will be invoiced for the cost of public noticing. Invoice must be paid prior to date of public hearing.**